



# The Auxiliary Spirit



Volume 31

December 2017

Issue 5



American Legion Auxiliary  
2017-2018  
Department President  
Lisa Cadwallader



Serve & Honor Those Who  
Defend our Freedom While  
Building Future Leaders



BUILDING  
LEADERSHIP

Hello Ladies,

Franklin: Congratulations on being the first Unit to meet GOAL!! I am happy to report we had no units with 0 members at the end of October which was the Department deadline for National. Thank You ladies!! Now, we need those units that have less than 10 paid members up. Remember all officers at all levels are to have dues paid by Nov. 1, this is a National rule. So please get your dues in now if you have not paid and are serving as an officer at any level.

Districts 6 and 1, you had wonderful conference, thank you! I await hearing from District 4.

Mid-Winter is fast approaching and planning is in the works. We will be incorporating things from the reflection forms from workshop. Also, if you have something you want more information on, please let me know asap, since we are in the planning.

Some of you may have seen and even replied to the luncheon question on face book. I've been saying and hope you are realizing I do indeed want input from members. I want to know what you like, don't like, want to see more of, anything worthy of sharing. I am willing to listen and try different things. This is our Department and we as a team need to decide and try new things. Thank you to those who replied!! Also, we will be visited during Mid-Winter by National President Diane Duscheck. I hope to see several members attend, both old and new.

As we move into the holidays, I know many of you work our programs by adopting families, giving to veterans, elderly, and children, so please report these as well as all the wonderful things your unit does. Remember mid-year reports are due in December to the Department Chairman and they need your report so they can share with National the wonderful things our state does. Nothing is too small!!

Wishing everyone a Happy and Blessed Thanksgiving!

Serve & Honor Veterans,  
Lisa Cadwallader  
[LisaC.ALA71@gmail.com](mailto:LisaC.ALA71@gmail.com)



## Department Officers 2017-2018

President-Lisa Cadwallader  
1st Vice President-Rhonda Best  
2nd Vice President-Sharon Kauffman  
Secretary/Treasurer-Paulette Anderson  
Chaplain-Cathy Post  
Historian-Kelli Immel

## District Presidents

1st District-Stephanie Handley  
3rd District-Carla Wilfong  
4th District-Cathy Post  
5th District-Beth Kilgore  
6th District-Peggy Swartz  
10th District-Sharon Kauffman

## District Vice Presidents

1st District-Holly Adams  
3rd District-Michelle Dambaugh  
4th District-Nancy Sundstrom  
5th District-JoAnn Hastings  
6th District-Reba Honaker  
10th District-Linda Schlicht

# Department Headquarters

## Mission Statement

*In the spirit of service, not Self, the mission of the American Legion Auxiliary is to support The American Legion and honor the sacrifice of those who serve by enhancing the lives of our veterans, military, and their families, both at home and abroad. For God and Country, we advocate for veterans, educate our citizens, mentor our youth, and promote patriotism, good citizenship, peace and security.*

**Mandatory Funds:** to be a unit in good standing one of the obligations is paying your unit mandatory funds yearly, no later than July 31, 2017. If you are attending Department Convention to be seated as a delegate, then it is 30 days before Convention.

Mandatory Funds are: ***Bonding, Girls State Project, Education, Veterans 1st Fund, Poppies, and 10% proceeds.***

**Spirit Articles:** are due into Department the ***15th of each month.*** Spirit is emailed/mailed by the 20th of each month. If it falls on a weekend then it will be sent on Monday of the next week. ***Please limit your article to 200 words or less.***

**Membership:** National is honoring our "new" female veterans again this year. Please remember to put "Honor Our Female Veterans" at top of application. If a member is rejoining, I don't need an application sent in. You may want one for your records to make sure she is still eligible. If you do send one in, write either "rejoin" or her ID number on the application so she won't be listed as a new member in the system.

**Please don't send me the DD214.** They are for the unit files only. Post Officer signature is all I need on application to verify the eligibility.

**All applications sent to the Dept. Office needs to be the original. Copies are for you to keep.**

***Any dues for 2017 dues are considered "back dues" starting with the 2018 year. Please put in the area designated for back dues on your transmittal. Please don't send in 2017 transmittals to pay 2018 dues.***

**Online Dues** The membership chairman will receive an email from me giving your credit for your unit, and instructions how to process this credit.

***Please do not staple checks to transmittals.***

***Just A Reminder:  
Agenda for Midwinter will be in the January Spirit.***

***Silent Auction Items, Comfort Items List will be in the January Spirit.***

***This is due to a full Spirit this month.***

***Dates To Remember  
4th District Auxiliary  
Saturday December 9th  
Registration 10:00 \$5.00  
Meeting starts at 11:00 pm***

***Gift Shops  
Martinsburg VA Hospital  
Friday December 1st  
9:00-4:00  
Saturday December 2nd  
9:00-12:00***

***Huntington VA Hospital  
Tuesday December 5th***

***Beckley VA Hospital  
Wednesday December 6th  
10:00-2:00***

***Clarksburg VA Hospital  
Friday December 8th***

## **Department Headquarters**

Office Hours 9:00-4:00

Lunch 12:30-1:30

Monday thru Friday

Phone 304-455-5007

Toll Free 1-888-604-2242

Fax: 304-455-5825

[alawvsec@frontier.com](mailto:alawvsec@frontier.com)

## **Department Address:**

1251 Doolin Run Road

New Martinsville WV 26155-7808

## **Department Website:**

[www.wvauux.org](http://www.wvauux.org)

## **Rhododendron Girls State Website**

[www.wvgirlsstate.org](http://www.wvgirlsstate.org)

## **The American Legion**

**Department of WV**

[wvlegion@suddenlink.com](mailto:wvlegion@suddenlink.com)

## **American Legion Auxiliary**

**National Website**

[ALAforveterans.org](http://ALAforveterans.org)

## ***Remembering Our Friends***

*Sharon Kauffman, Department 2nd Vice President and 10th District President, sister passed away Tuesday November 7th from a courageous battle of cancer.*

*Beth Kilgore, 5th District President, and Dept. Constitution & Bylaws Chairman had eye surgery recently to remove a malignant tumor. She is at home, and working a few hours a day.*

*Ann Buchanan, PDP, was hospitalized recently having congested heart failure. No damage done. She is home now and feeling better.*

*Let us keep these and all others that are ill in our prayers.*

## ***“Soaring High in Membership While Strengthening our Culture of Goodwill”***

### ***Membership Chairman***

Target 2 is rapidly approaching!! What is your Unit doing to recruit new members? Have all of the Unit officers paid their dues? What is being done to encourage 2017 members to rejoin for 2018? It is almost time to send in a narrative Mid-year report about the progress that WV is making in membership. District Vice-Presidents will be in contact with Units to get information, what will you be able to share?

Congratulations to Franklin Unit 30 for being a Goal Unit!! McMechen Unit 5, New Martinsville Unit 28, Tyler County Unit 48, Braxton County Unit 33, Jane Lew Unit 166, Logan Unit 19, Moorefield Unit 64, and Kirby Unit 134 are working very hard and have obtained 50% or more of their goal! The Eagles have taken flight and are leading the Doves at this time!

As we approach the holiday season, remember to be kind and caring while sharing the American Legion Auxiliary programs with your community. Members are the greatest asset to our organization!

Soaring High With You  
Heather Fauble  
Membership Chairman

### ***Department 1st Vice President***

Hello Ladies,

It is such a busy time of year right now. We are not only servicing our Veterans and their families, but also preparing for our own holiday festivities.

However I do need to remind everyone we have our 2nd Goal coming up at the end of this month.

Each Unit that reaches 50% by December 31st will be put in a drawing for \$50.00

I am asking each District Vice-President for Districts 3, 5, and 10 to reach out to the units that have very low numbers to see if we can help them in any way.

I want to wish each Auxiliary Member a Merry Christmas and Happy New Year!!!!

Rhonda Best  
1st Vice-President



### ***Department 2nd Vice President***

Hello ladies,

Everyone did good helping us to not have “0” membership. And I know we bugged a lot of you and sorry for that.

I'm very proud of all the District Vices; you worked very hard. Now we still have work to do to help everyone meet their goals.

I would like to take this moment to thank you all for your prayers and condolences for my sister. It meant a lot to me and warmed my heart. Never take anything for granted because we are here today and gone tomorrow.

Remember mid- year reports are due by Dec 15th.

Think Membership; if you need help I'm a phone call away.

God Bless you all  
Sharon Kauffman  
Dept. 2nd Vice



Department  
Commander  
Frank Cooleys'  
Homecoming



Department  
President  
Lisa Cadwalladers'  
Homecoming



Detachment  
Commander  
Matt Blands'  
Homecoming

### ***1st District President***

Ladies of 1st District,

It was nice to see everyone at Fall Conference on October 29th. There was a nice turn out of attendees for the conference and saw many new faces. Thank you to our host unit, McMechen, for a lovely conference.

I know everyone is tired of hearing this but please do not hold on to any membership. Send them in as soon as possible so that they can be processed. The process has to be completed at the National level for the member can be counted. Keep plugging away and get those memberships in.

With the increase in dues coming from National and Dept., now is the time for each Unit to revisit what they receive and make any necessary changes to their individual dues. Any changes will need submitted to Department by March 15, 2018.

Now is also the time to make sure that your Unit's Constitution and By-laws and your Standing Rules are up to date.

Would like to wish everyone a Safe and Happy Thanksgiving.

Stephanie Handley  
1st District President  
[stephaniehandley@msn.com](mailto:stephaniehandley@msn.com)



### ***3rd District President***

November has already passed us by. We recognized Veterans on Veterans Day, we attended parades, and had dinners for our Veterans that are presently living. Now it is getting colder outside and we need to start thinking of our Homeless Veterans and our Veterans in the Hospital and in Nursing Homes or even living by themselves or with spouses. Get out there and visit with the Veterans in your Communities.

I am glad all our Units have at least one member paid, but that is not our Unit Officers. District three has 3 Units in this status, so Ladies it is time to remedy this problem. All Officers dues were to be paid by November 1.

Remember all Mid-Year reports are due by December 15th, state committee chairman must have reports into National by January 5 some sooner. So please send you reports.

If you need my help, please call me at 304-592-0247 or e-mail me at [carlajwilfong@yahoo.com](mailto:carlajwilfong@yahoo.com)  
Service to Veterans not self.  
Carla Wilfong  
Third District President

### ***4th District Vice President***

Hello Ladies,

As another Veteran's Day has come and gone, please take a moment to realize that our veterans deserve thanks more than one day a year. After all, they risk their lives for our freedom more than one day a year.

As Thanksgiving Day approaches, let us take the time to be appreciative for all that we have and keep those individuals that are less fortunate in our thoughts and prayers.

Our membership is looking good I want to thank all of our 4th District members for working so hard at getting their dues paid. Tyler County Unit #48 has already met December 31st Target of 50%. The rest of the Units are so close Parkersburg Unit #15 has 400 paid members they need 134 more paid members and I know that we will have to work extra hard to get our 50% by December 31st. So keep up the good work I know we can all do it good luck Units.

I want to wish everyone a Happy Thanksgiving.  
God Bless All  
Nancy Sundstrom  
4th District Vice President

### ***4th District President***

Hello my Auxiliary Sisters,

A date is set for December 9, 2017 at Post 15 in Parkersburg, with Unit 15 hosting. Cost is \$5.00 a person with coffee and doughnuts being served. Registration starts at 10:00 am and meeting starts at 11:00 am. Kitchen will open at 1:00 pm for those who wish to stay and have lunch. Dutch Treat. I'll have your letters with all information in the mail.

I see 4th District is ahead in the Eagles, and the Eagles are head of the Doves. However; we need to be at 50% at this date. Let's rally and contact more renewals and make Miss Nancy proud.

Unit 48 is strutting its stuff with 4 generations now. Our newest member, Miss Elouise arrived October 29, 2017 at Shepherd Air Force base. So don't forget, if you have members with new baby girls, put them in your Juniors.

I managed to attend all the Homecomings and they were all wonderful. I am looking forward to Mid-Winter and seeing some new faces. Get your reservation made now.

I want to wish all of you and your families a very Happy Thanksgiving. Visit the veterans in your communities for the holiday, take them a meal or send them a card, it will mean so much.

For Service not Self  
Cathy D. Post  
4th District President

### ***5th District Vice President***

Hello Ladies,

I want to thank the ladies of the Fifth District for working hard on membership.

Ladies please make a note that 2nd target for the Department is coming up. It's for each unit to reach 50% by December 31, 2017.

If you need any help please call me or text me.

Please don't hold membership turn it in as soon as you get it. Talk to some one and tell them what we do in the Ladies Auxiliary.

**Remember all Unit Officers dues were to be paid by November 1st.**

Thank you  
JoAnn Hastings  
5th District Vice President

### 5th District President

We are in the middle of the holidays, where there are more and more demands on our time. With Veterans Day behind us and the Thanksgiving and Christmas holidays fast approaching, we may find ourselves pulled in many different directions.

As you busy yourself with family activities, I ask you to take a moment to think about our veterans who may be homeless or have no family to spend the holidays with. Do what you can to make their days easier. A warm coat, a big pot of soup taken to where the homeless hang out or sleep at night, a blanket to help fend off the bitter night cold, a Christmas party to make them feel special and countless other things can be done for our less fortunate veterans.

Remember, anyone who served our country to give us the freedoms we enjoy (and sometimes take for granted) does not deserve being lonely and/or homeless. They deserve our utmost respect and admiration. Do what you can as a unit and auxiliary member to show your appreciation for their service.

I am proud of what each of you in the 5th District do for our veterans; I am asking you to take it one step further. You may be surprised how good it will make you feel.

Service Not Self.  
Beth Kilgore  
5th District President

### Constitution & Bylaws

I am beginning to get revisions for unit Constitution & By-Laws in for review. I am very proud of you because this means your unit is taking the time to review and update your constitution. Keep up the good work. I will be reviewing those received with the other committee members and get back with you soon.

If you would like to know how long it has been since your constitution was updated, give me a call at 304-654-7750, email me at [MBKilgore@frontier.com](mailto:MBKilgore@frontier.com) or send me a private message on Facebook.

Beth Kilgore  
Chairman  
Constitution & By-Laws

### 10th District President

Hello ladies,

We have some things to get ready for; it's getting cold out so let's make sure if you know a Veteran who may need clothing or blankets to stay warm we need to help them.

We have the Christmas Shop December 1st & 2nd always need volunteers.

Mid-year reports are due into Dept. Chairmen by December 15th.

Make sure when your out and about doing things to wear a badge, shirt, something letting people know who we are.

Thank you Pawpaw for the hospitality you showed myself and District Vice Linda Schlicht; it was a pleasure meeting with you and your unit is doing a fine job.

Thank you all for the prayers and support.

Sharon Kauffman  
President 10th District

### Historian

Please write your unit information down and send it to the Department Historian so we can keep it up to date. The history of the units go in our history books along with our Department President Lisa Cadwallader year also. This information we put together will be there for years to come.

We just had Veterans Day I'm sure there were a lot of units that did different things for this special date.

Don't forget mid year reports are due in by December 15th.

Guidelines for the Unit History Books are in this Spirit

Merry Christmas  
God Bless  
Kelli A Immel

### Chaplain

My Sisters,

As we approach the Thanksgiving Day holiday, let us remember all our members in need of prayer for health and the losses they have suffered. Go into this season with hope and mercy for all mankind. I personally pray for each of you, a blessed Thanksgiving and safe travels to families. I offer a prayer for you to use if you like:

*"Almighty God, you bring forth bountiful food from the earth that our loved ones may never grow hungry. For this, we give thanks. You give us families to meet with at this time, to reunite and be one with each other. For this, we give thanks. You have let us live in a land that has unbridled opportunity and unparalleled freedoms. For this, we give thanks. For those that are hungry today, we pray for their fulfillment, for families that are separated, we pray for their unity. For people who live in the midst of persecution, we pray for their deliverance. For our Veterans we give you thanks, and for active duty, both home and abroad we pray for their safety. We ask all these things through Christ our ever-risen Lord. " Amen*

For God and Country  
Cathy D. Post  
Chaplain



### ***Meaning of our Preamble***

When we gather for auxiliary functions, we recite the Preamble to the Constitution. Do you know what the meaning of the Preamble is and why it was written? During the coming year, I will offer you a breakdown of the Preamble is and the next time you recite it, hopefully it will have more meaning for you.

Explanation of the Preamble to the  
Constitution of the  
American Legion Auxiliary

*4th in a series of 11*

#### **To preserve the memories and incidents of our associations during the Great Wars..."**

Every member of the Auxiliary has close personal associations with the sacrifice of war, be it World Wars I and II, Korea, Vietnam, Grenada/Lebanon, Panama, Persian Gulf, Operation Desert Shield/Storm or the Gulf War/War on Terrorism. The associations and incidents of these struggles are to be remembered not only for their heroes, their victories for freedom, but also to remind us of the awful implications and inevitable tragedies accompanying war.

Beth Kilgore  
Chairman  
Constitution & By-Laws

### ***Auxiliary Emergency Fund***

Hello Ladies,

I hope you are all well. Fall is here I think.

By the time you read this Thanksgiving will be close or over. I'd like to say I hope you'll all have a good holiday with family and friends. Please remember our veterans and family that might need some help over the holidays.

Christmas is on the way too, again please see to your neighbors and family that might need a little extra for the holidays. I'm sure they will appreciate the kindness.

I have no new information on my program from National, so please use your information I gave at Board meeting to try and find answers if you need any questions answered. If I can help please let me know.

I wish you all a Happy Thanksgiving and a Merry Christmas!

Connie Pyles  
Auxiliary Emergency Fund  
Chairman

### ***Education***

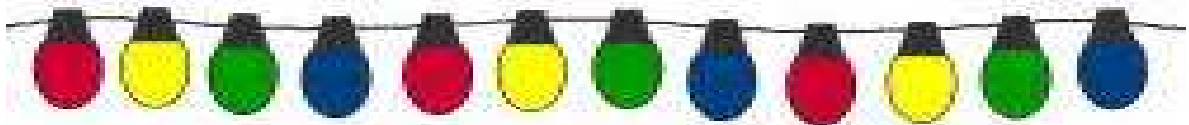
I hope everyone had a great Veterans Day. I know a lot of schools have had special days for meeting and lunch for our Veterans.

Hope a lot of you did something special for Education week. We need to make sure we're getting all of the information into the school for help with higher education.

The American Legion will soon be starting the Districts Oratorical contest. Maybe there is something we can help with getting the information into our schools including your home schools also.

Don't forget mid year reports are due December 15th.

Merry Christmas  
God Bless  
Kelli A Immel



# Happy Holidays!

### ***Community Service***

Hello Ladies,

I know this is the time of the year that we all work hard on helping our community. Coat drives, filling stockings for the children, feeding the hungry, ringing the bell for the Salvation Army.

Every unit chairman is supposed to send me a report on what you have done in the unit for community service by December 3, 2017. I need a narrative report so I can turn it into national. Text me or mail me.

Thank you  
JoAnn Hastings  
Community Service Chairman

### ***Strategic Planning Committee***

#### **Goal 5 Branding**

I know by now you all are aware of the ways we can brand our organization. We can wear our jewelry, clothing, bumper stickers, etc.

I think what we need to brand is our local auxiliary unit. How do you promote your unit? It is the grass roots of our organization.

We need to have a reputation that would make your local community want to have us participating in all community activities. So let's work on branding our unit. Work on promoting the American Legion Auxiliary as a hard working patriotic group of women who work together for the good of our country.

Remember we are working for God and country.

Irene Weber  
Committee

### ***Legislative***

Ladies,

I need your help. I need you all to brag on yourselves a little and let me know via email or drop me a note to tell me what you have been doing in the area of Legislation. I know many of you have been active trying to advance all sorts of legislation at the local, state and federal levels. I'm sure you had an extra focus on this surrounding Veterans Day. Please let me know how it's going. Whether you have written letters, sent emails, sent faxes, or had personal interaction with elected officials... I would love to hear about it all. I have to submit a mid-year report to the Central Division Chairman and I want West Virginia to SHINE.

Please share as many details as possible with me by Dec 20. Would love to know who you have connected with and for what purpose. Thank you for focusing on what is best for our veterans and for our nation each and every day. Send updates to: [rmtfromwv@gmail.com](mailto:rmtfromwv@gmail.com) or mail updates to:  
Rosemary M. Thomas  
200 Boundary Ave  
Elkins WV 26241

### ***National Security***

Hello Ladies,

Local Red Cross offices will collect, sort, and distribute the holiday cards using an events-based approach in their local communities. Local Red Cross offices will:

**\*\*Hold events**

**\*\*Schedule times**

**\*\*Coordinate card delivery to the military and families in their communities**

These changes will allow local Red Cross offices to concentrate on reaching out to the members of the military, veterans and families in their community—neighbors helping neighbors.

If your local Red Cross is not participating, there are two options for sharing your holiday cards:

**\*\*\*Ask your local Red Cross office for military and veterans organizations in your community where you can send your cards directly.**

**\*\*\*Check the participating chapters tab for updated information regarding the closest Red Cross chapter in your area participating in *Holiday Mail for Heroes*.**

This information was received from the National organization after I distributed the information at the Leadership Workshop. Please disregard that information and contact the American Red Cross.

Everyone have a Merry Christmas and Happy New Year!

Don't forget that the Midyear reports are due by December 15, 2017.

God Bless You  
Savanna Kauffman  
National Security



## Leadership

While researching a topic for this month's SPIRIT, I decided I could not top selections from the article submitted by Ann Crawford, National Central Division Leadership Chairman, in the November eNews & eBulletin, as follows:

"Leadership usually begins with a vision of success. Success is dependent on goals. To achieve the goals, one must take action. Action takes a plan. The Programs Action Plan developed by numerous leaders of the American Legion Auxiliary has many of the tools you will need to help lead all of us into the future."

There are many resources available to our members through the American Legion Auxiliary national website at <http://www.ALAforVeterans.org> that will help members to understand our mission, to fully embrace the impact that our organization has had in our world, and to provide direction so others may continue the work of the American Legion Auxiliary. To locate the new ALA Academy training program, go to <http://www.ALAforVeterans.org> and click on 'Members Only', then click on ALA Academy. "We have always done it this way!" does not always fly in today's world. But, if we are allowed to "go rogue" without rules and standards, we will have chaos. Again, the resources – tools – are available to help members navigate through procedures to ensure everyone has an opportunity to voice their opinions, to consider alternative ways of achieving goals, and to move forward.

Other tools available to our members are found on the website under Members Only — click on member resources, and you will find guides, including information on how to conduct a meeting, how to introduce guests and dignitaries, basic seating arrangements, suggested meeting procedures or program outlines, basic parliamentary procedures, and guidelines for various ceremonies. There are over 2,000 resources on the national website.

There are three kinds of people in this world:

- \*The doers: the few people who make things happen.
  - \*The onlookers: the many who watch while things happen.
  - \*The uninterested: the overwhelming majority who have no interest in what is happening.
- Life becomes more interesting...and so do you... when you strive to join the doers for our organization, for our veterans, for their families, and our country! Be a leader!

Dede Kelly  
Leadership Chairman  
229 Jefferson Street  
Bridgeport WV 26330  
[ddkelly@arc-hc.com](mailto:ddkelly@arc-hc.com)

## Veterans Affairs & Rehabilitation

Here it is December already. It is time for Gift Shops and delivering gifts to our Veterans that may be in the Hospital or in a Nursing Home. Take time and remember those who are not as fortunate as we are.

Hour bars for Service to Veterans pin can be earned through work done on behalf of veterans in state or community-based nursing homes/soldiers homes, contracted veterans homes, daycare centers, foster homes, halfway houses, hospices, homeless shelters, stand downs, Christmas Gift Shops (not at a VAMC), veteran cemeteries or grave sites for any service tasks including but not limited to transportation, snow removal, yard mowing, and assisting with tax preparation.

Hours can be earned through work done in your home for the benefit of home bound, sick or injured service members and veterans. These activities might include sewing, mending, and/or baby setting while a veteran attend medical appointments or rehab sessions or making quilts or knitting for hospitalized or homeless veterans. Anything done directly for a veteran outside of a VAMC is considered Service to Veterans.

Please remember all Mid-year reports are due by December 15th. Please send me your hours so I can report them. If you need my help call me at 304-592-0247 or you can e-mail me at [carlajwilfong@yahoo.com](mailto:carlajwilfong@yahoo.com)

Service to Veterans not Self  
Carla Wilfong  
VA&R Chairman

## Martinsburg Gift Shop

Martinsburg VA Gift Shop is  
December 1st 9AM to 4PM.  
December 2nd 9AM to 12PM.

Donations of wrapping paper, tape, and boxes are needed.

Volunteers are needed to help Veterans shop and to help wrap presents.

Please park in the volunteer lot if there is space.

Martinsburg VA Gift Shop  
Chairman  
Joy Jenkins  
(513) 293-4385  
[joysjunk72@gmail.com](mailto:joysjunk72@gmail.com)



## Ways & Means

Congratulations to October winners! There are still 2 more months of winners for the 2017 year. You can still purchase tickets for 2017.

Don't forget I need **all** ticket sales with stubs for 2018, by December 31st to be eligible for the January 1, 2018 drawing.

Starting in January the Ways & Means will be under the Department Secretary. It will still be called Ways & Means, the checkbook will still be the same. It is just under Department Secretary with two signatures of Secretary and Assistant.

Paulette Anderson  
Chairman



## October Ways and Means Winners

Sherri Sparks	228	Bluefield	VA	10/2/17	\$25.00
	098			10/3/17	
Charlotte Meade	170	Fairmont	WV	10/4/17	\$25.00
Miles Epling	923	Pt. Pleasant	WV	10/5/17	\$25.00
	721			10/6/17	
	029			10/7/17	
	089			10/9/17	
Fran Rayl	125	Reedsville	WV	10/10/17	\$25.00
Marsha Viglianco	531	Clarksburg	WV	10/11/17	\$25.00
Marka Hawkins	007	Moundsville	WV	10/12/17	\$25.00
	388			10/13/17	
Lou Ann Crook	994	Ashton	MD	10/14/17	\$25.00
	270			10/16/17	
Bonnie Wilcox	312	Romney	WV	10/17/17	\$25.00
Sandy Junkins	453	Triadelphia	WV	10/18/17	\$200.00
Janet Helman	144	Purigitsville	WV	10/19/17	\$25.00
Geri Park	707	Augusta	WV	10/20/17	\$25.00
Brandee Fernandez	006	Parkersburg	WV	10/21/17	\$25.00
Danise Edminsten	947	Berkeley Springs	WV	10/23/17	\$25.00
	760			10/24/17	
Mary Lou Harman	175	Wheeling	WV	10/25/17	\$25.00
	703			10/26/17	
	944			10/27/17	
	447			10/28/17	
Marka Hawkins	007	Moundsville	WV	10/30/17	\$25.00
	123			10/31/17	



# Membership 2017-2018 "Soaring High with Membership While Strengthening our Culture of Goodwill"



**Membership Target**  
**December 31, 2017 — -50%**  
**Department Goal 9446**  
**Unit #200    Goal 88    To Date: 61**  
**Membership to Date: 3441 (36.43%) November 15th**



District 1			
Unit	2018 Goal	2018	% of Goal
Wheeling #1	20	8	40.00%
Moundsville #3	423	149	35.22%
McMechen #5	67	37	55.22%
Weirton #10	106	37	34.91%
Cameron #18	257	96	37.35%
New Martinsville #28	211	111	52.61%
Wellsburg #34	42	19	45.24%
Follansbee #45	59	8	13.56%
Benwood #46	125	59	47.20%
Pine Grove #81	106	32	30.19%
Paden City #86	172	66	38.37%
Wheeling #89	33	10	30.30%
Newell #114	51	11	21.57%
Hundred #120	109	32	29.36%
Chester #121	264	81	30.68%
<b>TOTALS</b>	2045	756	36.97%



**Membership: 4704**  
**To Date: 1753**  
**(37.27%)**

District 3			
Unit	2018 Goal	2018	% of Goal
Buckhannon #7	76	31	40.79%
Grafton #12	25	1	04.00%
Clarksburg #13	222	91	40.99%
Elkins #29	245	101	41.22%
Shinnston #31	404	191	47.28%
Braxton County #33	41	21	51.22%
Philippi #44	34	1	02.94%
Bridgeport #68	86	25	29.07%
Belington #96	36	15	41.67%
Pickens #122	34	15	44.12%
Jane Lews #166	58	38	65.52%
Morgantown #174	23	1	04.35%
<b>TOTALS</b>	1284	531	41.36%

District 4			
Unit	2018 Goal	2018	% of Goal
Parkersburg #15	1067	400	37.49%
Spencer #21	84	32	38.10%
Pt. Pleasant #23	470	155	32.98%
Tyler County #48	29	15	51.72%
Sistersville #67	92	29	31.52%
New Haven #140	206	77	37.38%
Williamstown #159	201	64	31.84%
<b>TOTALS</b>	2149	772	35.93%



**Membership: 4654**  
**To Date: 1627**  
**(34.96%)**

District 5			
Unit	2018 Goal	2018	% of Goal
Huntington #16	335	133	39.70%
Logan #19	20	10	50.00%
St. Albans #73	55	16	29.09%
Ceredo-Kenova #93	476	26	05.46%
South Charleston #94	16	1	06.25%
Hamlin #111	89	28	31.46%
Milton #139	103	34	33.01%
Barboursville #177	231	80	34.63%
<b>TOTALS</b>	1325	328	24.75%

District 6			
Unit	2018 Goal	2018	% of Goal
Welch #8	89	44	49.44%
Bluefield #9	16	5	31.25%
Beckley #32	87	21	24.14%
Gary #38	148	73	49.32%
Cowen #62	48	23	47.92%
Lewisburg #69	86	42	48.84%
Richwood #97	36	17	47.22%
<b>TOTALS</b>	510	225	44.12%

District 10			
Unit	2018 Goal	2018	% of Goal
Martinsburg #14	144	47	32.64%
Franklin #30	16	17	106.25%
Piedmont #52	65	13	20.00%
Berkeley Springs #60	334	140	41.92%
Moorefield #64	129	70	54.26%
Charles Town #71	320	136	42.50%
Petersburg #78	119	42	35.29%
Romney #91	349	125	35.82%
Charles Town #102	38	13	34.21%
Paw Paw #128	61	22	36.07%
Kirby #134	64	33	51.56%
Ridgeley #136	129	40	31.01%
Capon Bridge #137	207	67	32.37%
Keyser #152	70	3	04.29%
<b>TOTALS</b>	2045	768	37.56%

# December 2017

Sun

Mon



Tue

Wed

Thu

Fri

Sat

	<div> <i>Programs of The Month For December</i>   <i>VA &amp; R Gift Shops</i> </div>				<b>1</b>  <i>Martinsburg VA Gift Shop</i>	<b>2</b>
<b>3</b>	<b>4</b>  <i>Office Open</i>	<b>5</b>  <i>Huntington VA Gift Shop</i>	<b>6</b>  <i>Beckley VA Gift Shop</i>	<b>7</b>  <i>Pearl Harbor Remembrance Day</i>	<b>8</b>  <i>Clarksburg VA Gift Shop</i>	<b>9</b>
<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>  <i>First Day of Hanukkah</i>	<b>14</b>	<b>15</b>  <i>Spirit Articles Due</i>	<b>16</b>
<b>17</b>	<b>18</b>  <i>Spirit</i>	<b>19</b>	<b>20</b>	<b>21</b>  <i>Spirit Out</i>  	<b>22</b>  <i>Office Closed</i>	<b>23</b>
<b>24</b>  <i>Christmas Eve</i>	<b>25</b>  	<b>26</b>  <i>Office Open</i>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>
<b>31</b>  <i>New Years Eve</i>						

**Unit Historians are encouraged to present the factual running story of the accomplishments in each program. The description should be simple and concise. The quality and artistic value of the work depends upon the enthusiasm of the individual historian. Upon the Unit records, the history of a Department is written; upon the Department records that of the National Organization.**

**Rules for Senior History:**

**I. Introduction (10 points)**

1. Title Page

- a. History of Unit \_\_\_\_\_ Number \_\_\_\_\_
- b. Name of Unit Historian \_\_\_\_\_
- c. Date: 2017-2018

2. Forward or Dedication

Unit President's Picture (optional—if used 5x7) or name. If using picture please put name of President under picture. All shall be centered and in middle of page.

4. Prayer

5. Pledge of Allegiance to the Flag of the United States of America

6. National Anthem— First Verse of “The Star Spangled Banner”

7. Preamble to the Constitution of American Legion Auxiliary

**II. Historical Content (70 points)**

List of Unit Officers for 2017-2018

Elected Unit Officer for 2017-2018

Appointed Unit Officers for 2017-2018

2. List of Unit Chairmen for 2017-2018

3. List of Department Officers and Committee appointments held by members of your Unit for 2017-2018

4. List of National Officers and Committee Appointments held by members of your Unit for 2017-2018

5. A list of Unit Awards received at the 2017 State Convention.

6. A list of Unit Awards received at the 2017 National Convention.

The history shall be written as a FACTUAL NARRATIVE beginning with the installation of officers and ending with the month of June.

The signature of the Unit historian is to immediately follow the final paragraph of the History.

Index (optional)

**III. Appearance (10 points)**

Cover: Soft cover binder for loose leaf paper, preferable blue, with 2 ½ inch gold foil American Legion Auxiliary seal centered on the cover or a regulation binder with imprinted seal. (These are available from Emblem Sales)

2. Paper: 8 ½ x 11 inches plain, white

3. Margins: left and right margin should be 1.25 in.; leave one inch from top and bottom of the page.

Page numbers should begin on the first page of the Historical Content. They should be centered and placed 0.5 inch from the bottom of the page.

Spacing: double-spaced with the exception of the introductory pages, (Title page, Foreword or Dedication, photograph of Unit President, Prayer, Pledge of Allegiance to the Flag of the United States, first verse of “The Star Spangled Banner” and Preamble to the Constitution of the American Legion Auxiliary) which shall be centered in middle of the page. Paragraphs may be indented or in block form.

Text: 12 point font, times Roman or Arial style font.

IV. Arrangement (10 points)

Written in third person

Clear concise language with correct spelling

**Rules for Junior History: Same as for Senior History, but with Junior information.  
(Unit Honorary Junior officers, etc.)  
Deadline is same as Senior History.**

4. Text 12 Point Font, Times Roman or Arial Style font.

5. Spacing: All spacing shall be double-spaced, with the exception of introductory pages (Title page through the Preamble of the Constitution)

IV. Arrangement (10 points)

1. Written in narrative form, but not necessarily in third person.
2. Clear, concise sentences, correct spelling
3. No decorations or special effects with typewriter or word processor, extraneous material or newspaper clippings.
4. Be original and unique in thought and presentation.

**All History Books need to be brought to convention by Thursday July 12, 2018 by 9:00 pm to be judged.**

**Deadline for Department History information: Must be to Department Historian by June 1, 2018.**

All Department Officers and Chairmen must compile an end-of-year narrative report on their committee from information on Unit End-Of-Year Reports. All District Presidents will need to compile an end-of-year narrative report from all the Unit Reports and activities given at Spring Conference. District Vice Presidents can submit a small narrative membership report of your District for the year to Historian.

**2017 DEPARTMENT MID-WINTER CONFERENCE  
RESERVATION FORM**

February 9-10, 2018  
Lakeview Resort  
One Lakeview Drive  
Morgantown, West Virginia 26508

**\$79.00** per night room rate (plus 12% tax)

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone # \_\_\_\_\_

E-mail \_\_\_\_\_

Arrival Date \_\_\_\_\_ AM PM Departure Date \_\_\_\_\_

Room Type: (circle one)      Doubles      King (Additional charge of \$10 for a King)

Non-Smoking Facility

Handicap Room: (circle one)      wheelchair      oxygen tank      other

If you circled "other", please explain. \_\_\_\_\_

\_\_\_\_\_  
\*Members with wheelchair disabilities will receive first priority.

**One night's deposit must accompany this request to reserve a room. Any form, without a deposit will be returned.**

Enclosed, please find one night's room deposit of **\$79.00** (plus 12% tax) = \$88.48 per night

(circle one)

check

cash

credit card

# \_\_\_\_\_

credit card # \_\_\_\_\_

type \_\_\_\_\_

expiration date \_\_\_\_\_

Your credit card may be charged for the one night's room deposit.

**Mail to:**

**Lakeview Resort**

**ATTN: Kim Lapana**

**One Lakeview Drive**

**Morgantown, West Virginia 26508**

**Cancellation, at least 48 hours in advance**

**This form must be mailed to reserve a room at Lakeview  
Resort. (No phone calls for rooms will be accepted.)**

**PLEASE PRE-REGISTER EARLY- THANKS!**

***CANCELLATION MUST BE  
48 HOURS IN ADVANCE  
TO RECEIVE REFUND***

YOU ARE INVITED  
TO THE 37<sup>TH</sup> ANNUAL  
MID-WINTER CONFERENCE

FEBRUARY 9-10, 2018

LAKEVIEW RESORT  
MORGANTOWN, WEST VIRGINIA

ADVANCED REGISTRATION - \$20.00  
AT DOOR REGISTRATION - \$25.00

RETURN BOTTOM PORTION WITH YOUR PAYMENT

-----  
I AM SENDING \$ \_\_\_\_\_ FOR \_\_\_\_\_ ADVANCED REGISTRATION(S).  
**PLEASE ATTACH A LIST OF INDIVIDUALS FOR WHICH YOU PAYING.**  
**SPELL NAME AS IT IS TO APPEAR ON NAME BADGE DURING CONFERENCE**

NAME (S) \_\_\_\_\_

TITLE: \_\_\_\_\_

ADDRESS \_\_\_\_\_

POST/UNIT/SAL NO. \_\_\_\_\_

MAIL TO: THE AMERICAN LEGION  
DEPARTMENT OF WEST VIRGINIA  
PO BOX 3191  
CHARLESTON WV 25332

**DEADLINE DATE: JANUARY 26, 2018**

***2018 Midwinter Membership Luncheon***

***Saturday February 10, 2018***

***Lakeview Resort Morgantown***

***MENU***

***Deli Presentation Buffett***

***Includes: Soup de Jour, Fresh Seasonal Cubed Fruit***

***Tossed Salad, Homemade Pasta Salad***

***Deli Display of thinly sliced oven Roasted Turkey, Virginia Baked Ham, and Roast Beef  
assorted cheeses, lettuce, tomatoes, onions, pickles, and condiments***

***Served with sliced breads and sandwich rolls***

***Chef's selection of assorted desserts, Iced tea, and regular/decaffeinated coffee and herbal tea***

***Price \$22.00 each person***

***Advance Registration with Payment Needed by January 29, 2018***

***NO DEVIATION***

***List of Names Attending:***

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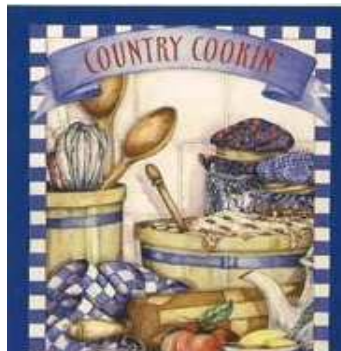
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***Please list Allergies beside Name***

***Send to: ALA Dept. Treasurer  
1251 Doolin Run Road  
New Martinsville WV 26155***

General Fund -----Balance August 1, 2017-----\$34,484.33			
Income		Expenses	
Bonding	\$45.00	Commanders Gift	\$50.00
Donations:		Utilities (3 mo)	\$90.00
President's Project	\$10.00	D & O Insurance	\$558.00
Girls State Project	\$211.00	Fire Insurance	\$527.89
Dept. Scholarship Fund	\$105.00	Copier Lease	\$1,276.00
AEF	\$237.00	Equipment Maintance, Toner	\$12.71
Bad Check/Charges	\$ 67.00	Processing Fee/New Machine	\$75.00
		Overage	\$113.20
		Rental Tax	\$18.60
Spirits Subscriptions	\$256.00	Service Contract/Old/New	\$386.48
Junior Account	\$10.00	Audit	\$300.00
		Unit ALAMIS	\$40.00
Membership	\$36,514.00	Membership	\$7,358.30
Online Dues	\$551.75	Auxiliary Emergency Fund	\$237.00
PUFL	\$1,625.45	Convention Recorder Supplies	\$27.30
Fall Meetings		Fall Meetings	
Registration	\$900.00	Meeting Rooms	\$300.00
Raffles	\$127.00	Sleeping Room	\$ 191.22
Purse Auction	\$1,304.00	Travel	
Interest	\$254.50	District Vice Presidents	\$660.60
Other Income		Finance Meeting	\$300.00
Unit ALAMIS	\$60.00	Executive Board Meeting	\$976.40
USAA Royalty	\$183.00	Officers Compensation	\$500.00
Sleeping Room/Workshop	\$191.22	Supplies	\$406.91
Starter Money for Workshop	\$525.00	Starter Money for Workshop	\$525.00
Refunds	\$78.00	Payroll Expenses	\$957.40
		Salaries	
		Secretary/Treasurer	\$2,403.00
		Office Assistant	\$255.00
		Postage and Shipping	\$983.84
		Prizes and Awards	
		Goal Ribbons	\$50.24
		Telephone and Internet	\$669.15
		Toll Free #	\$108.52
		Fall Conference Travel	\$255.95
Total Income	\$43,254.92	Total Expenses	\$20,613.71
Balance.....10/31/17.....\$57,125.54			
Welfare Fund ----- Balance ----- 8/1/17 --- \$28,889.44			
Income		Expenses	
10% Poppy Proceeds	\$421.68	Poppy Supplies	\$1,000.00
Poppy Orders	\$199.00	Cheer Parties	\$1,305.00
Veterans/ Welfare Fund	\$434.18	Gift Shops	\$5,200.00
Poppy Donation	\$25.00		
Interest	\$22.64		
Creative Arts	\$5.00		
Cheer Parties	\$500.00		
Gift Shops	\$400.00		
Interest	\$18.87		
Total	\$2,026.37	Total	\$7,505.00

Balance.....10/31/17.....\$23,410.81			
Rhododendron Girls State, Inc ----- Check Book Balance ----- 8/1/2017 ----- \$43,311.04			
Income		Expenses	
Interest	\$71.51	GS Fall Board	\$1,463.50
Bracelets	\$40.00	Girls State National Meeting	\$716.63
Country Store Totes	\$ 120.00		
Refunds	\$ 95.47		
Total Income	\$ 326.98	Total Expenses	\$2,180.13
Balance ----- 10/31/17 ----- \$41,457.89			
Scholarship Fund.....Check Book Balance.....8/1/2017.....\$3,670.54			
Income		Expenses	
Interest	\$0.47	NONE	
Total Income	\$0.47	Total Expenses	\$0.00
Balance.....10/31/2017.....\$3,671.01			



Cookbook sales are an ongoing project that will continue to put much needed dollars into the Veteran's Fund. Get your cookbooks today! Buy some as gifts! The recipes are the best kind – Tried & True! There are **32** cookbooks left!!

**Cookbooks are \$10.00 each plus \$4.00 (S & H)**

**If you buy 5 ALL AT ONCE then the 6th one is free!!**

**I want to purchase \_\_\_\_cookbooks and have the cookbooks mailed to:**

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**Make checks payable to: Department Treasurer, ALA**

Mail to: ALA Department of West Virginia  
1251 Doolin Run Road  
New Martinsville WV 26155 –7808



*From All Of Us  
We Wish You The Very Best  
This Holiday Season!!*

*President Lisa Cadwallader  
1st Vice President Rhonda Best  
2nd Vice President Sharon Kauffman  
Secretary/Treasurer  
Paulette Anderson  
Chaplain Cathy Post  
Historian Kelli Immel  
National Executive Committeewoman  
Susan Wade*