

CONSTITUTION AND BYLAWS
THIRD DISTRICT
AMERICAN LEGION AUXILIARY

CONSTITUTION

ARTICLE I. NAME

- Section 1. The name of this organization shall be the American Legion Auxiliary, Third District, Department of West Virginia.

ARTICLE II. OBJECT

- Section 1. The object of the American Legion Auxiliary, Third District, Department of West Virginia, shall be as stated in the Preamble of the Constitution of the American Legion Auxiliary.
- Section 2. The object of Third District is to assist the Units within the District, and of the Department.
- Section 3. Third District shall adhere to the Constitution and Bylaws of the Department, and shall automatically adhere to any changes of the Department or of the National Organization of the American Legion Auxiliary.

BYLAWS

DISTRICT ORGANIZATION

ARTICLE I. ORGANIZATION

- Section 1. Organization and administration of Third District shall be in accordance with National and Department Constitution and the Uniform standing rules as prescribed by the Department Convention.
- Section 2. Third District shall hold a Spring and Fall conference annually.

ARTICLE II. ELECTION

- Section 1. A District President and Vice President shall be elected at the annual Spring District Conference and ratified by the Department Convention delegates.
- Section 2. Any member aspiring to the office of District President or District Vice President should have the endorsement of her local Unit, given at a regular Unit meeting, signed by the President and Secretary and submitted to the District President and to the Department Secretary thirty (30) days prior to the Spring Conference. Nominations shall be called and accepted from the floor prior to the holding of said election.

BYLAWS

DELEGATES TO DISTRICT CONFERENCE

ARTICLE III. Delegates

- SECTION 1. The delegates and alternates to the District Conference shall be elected at a regular Unit meeting. Alternates shall have priority in the order of their election.
- SECTION 2. Each Unit shall be entitled to two (2) delegates and one (1) additional delegate for each fifty (50) members, or major fraction thereof.

REGISTRATION AND REQUIREMENTS

ARTICLE IV.

- SECTION 1. All members must present paid up membership cards for current year at the time of registration at the District Conference.
- SECTION 2. The credentials for delegates and alternates shall be filed with the District President at least two (2) weeks before a Conference.
- SECTION 3. Credentials shall be sent to the Unit Secretary at least six (6) weeks before the Conference by the District President.

COMMITTEES

ARTICLE V.

- SECTION 1. The following Standing Committees, in addition to the committee members, shall consist of the District Chairman, one of whom shall be appointed from the District by the District President, for a one-year term; Americanism, Children and Youth, National Security and Veterans Affairs and Rehabilitation.

The following Standing Committee. Membership, in addition to the committee members, shall be the District Vice President.

AMENDMENTS

ARTICLE VI. Amendments to the Constitution and Bylaws

- Section 1. These Constitution and Bylaws may be amended by a two-thirds (2/3) vote of the delegates present at a regular Conference, provided the proposed amendments shall have been read at the previous meeting.
- Section 2. Amendments not having been previously read may be adopted by the unanimous vote of the delegates present.
- Section 3. These Constitution and Bylaws shall be automatically amended to conform to the National and Department Constitution and Bylaws and Standing Rules of the American Legion Auxiliary.

UNITS OF THIRD DISTRICT

BRIDGEPORT UNIT 68

BUCKHANNON UNIT 7

CLARKSBURG UNIT 13

JANE LEW UNIT 166

~~LEWISBURG UNIT 21~~

SHINNSTON UNIT 31

WESTON UNIT 4

THIRD DISTRICT STANDING RULES

April 7, 2001

- 1. The District President shall open and close her own Conference.
- 2. The District President is responsible for the printing of the program and credentials which cost is to come out of the District fund.
- 3. The District Vice President shall be responsible for ordering the Past District President Pin, said payment shall come from the District fund.
- 4. The District President shall be responsible for notifying each Unit in her District, all Department Officers and Chairman of the date, time and place of the Conference.
- 5. The District President shall give a report of the Conference in the Auxiliary Spirit following the Conference.
- 6. The District President shall give a written report to the Department Secretary/Treasurer and Department Historian on her year of activities.
- 7. The District President shall appoint her Conference Secretary and Chaplain.
- 8. The District Vice President shall give a District Financial report at each Conference.
- 9. The District President shall give an annual report at the Spring Conference on her activities.
- 10. A silver collection shall be taken at the Conference to defray the expenses of the District.
- 11. The District shall pay the sum of \$5.00 to a Unit present whose name is drawn at random.
- 12. In numerical order, each Unit in the District shall host the Conference. (Voted on at Jane Lew Spring conference April 7, 2001 and passed)
- 13. As a courtesy to the Department President and Department Secretary/Treasurer when visiting the District Meeting, their registration is to be paid by the hostess unit.
- 14. Reservations must be paid in advance to the Hostess Unit at the time of making reservations for Conference. RESERVATIONS ARE FIRM, NO EXCEPTIONS.
- 15. Give the District Vice President the sum of Fifteen (\$15.00) dollars for the year. (This is due to the fact that she makes contact with the Units in the District on membership).
- 16. The District shall give to the District President, District Vice President and Secretary/Treasurer the sum of Ten (\$10.00) dollars each meeting to help defray their expenses to the Fall and Spring Conferences.

17. A 50/50 raffle is to be held at each Conference by the District for the purpose of helping defray District Expenses.

18. Deleted --Voted on and passed at Jane Lew Spring Conference April 7, 2001.

19. Hold Conference only on Saturday. (Voted on at Bridgeport Conference - 1993 and passed)

20. The District Conference Date can only be changed in case of an emergency by the Host Unit. Not others may request a change of date. Voted on at Jane Lew Conference 1994 and passed)

21. The District Secretary shall send minutes of District Meetings to Department Secretary. (Voted on and passed at Bridgeport Spring Conference 1999)

All standing rules read and adopted Spring Conference April 7, 2001 at Jane Lew.